

AREA
PER L'INTERNAZIONALIZZAZIONE



SAPIENZA
UNIVERSITÀ DI ROMA

SAPIENZA UNIVERSITY OF ROME
FACTSHEET 2019 - 2020



Transcript of Records	Delivered by the International Office directly to the student at the end of the exchange period. Only digital copies can be sent by email to the Home University of the student only if required by the partner.
Conversion formula	<p>In order to do the recognition process in the Home University, the following formula can be used:</p> $\text{Voto} = \frac{V - V_{\min}}{V_{\max} - V_{\min}} * (I_{\max} - I_{\min}) + I_{\min}$ <p> Voto = the final result V = grade to be converted V_{min} = minimum grade to pass in the Home University V_{max} = maximum grade student can get for an exam in the Home University I_{min} = 18 (which is the minimum in Italy) I_{max} = 30 (which is the maximum in Italy) For the letters: A = 30 B = 28 C = 26 D = 23 E = 18 </p>
Tuition fees	
Exchange students	Exempted from the payment of tuition fees
Admission & registration	
Procedure	Partner Universities will nominate students sending us their names and family names (as reported on their passports), e-mail address, degree course, field of study and duration of the mobility (one semester or one academic year). This nomination has to be done according to the deadlines provided below to intstudex@uniroma1.it
Deadlines for applications	<p>Fall term (1st semester in Sapienza): Nomination within April 15th. Online application form will have to be filled out by the students within May 15th</p> <p>Spring term (2nd semester in Sapienza): Nominations within October 15th. Online application form will have to be filled out by the students within November 15th.</p> <p>In the application form, students are required to upload the following documents: passport, curriculum vitae, transcript of records, learning agreement*, proof of Italian/English knowledge (B1/B2).</p> <p>After filling out the form, Sapienza University will contact the selected students informing them about the definitive acceptance and sending them their invitation letter. Please note that for the Fall term, invitation letter will be sent starting from May 15th; for the Spring term, starting from November 15th.</p> <p>Please note that the duration of exchange period of students needs to be not less than 90 days. Students' arrival needs to be in line with the academic calendar for each semester.</p>



Drop out	Nominated students that are not willing to do the exchange in Sapienza any more need to be communicated to intstudex@uniroma1.it by the Home University possibly no later than July 15th for the Fall term and no later than January 15th for the Spring term.
Extension of exchange	Students' exchange extension are considered as new nomination and need to be informed to intstudex@uniroma1.it according to the deadline for application of each Fall and Spring term.
Learning Agreement (Study plan)*	Learning agreement is a provisional study plan that the selected student need to fill out in order to check which classes will attend. The document can be modify once in Rome. Please note that that Sapienza can sign the Learning agreement only after the signature of the Home University. Furthermore, since this is a provisional documents, the official one that will prove exams done at Sapienza will be the Transcript of records.
Attending classes	Classes in Sapienza are open and registration for attending is not required. Registration is compulsory only for taking exams at end of the semester.
Italian language course	For all exchange students an intensive or regular Italian course is offered by Sapienza. Participation is not compulsory but it is strongly recommended.
Welcome Week	Each semester Sapienza International Office organizes a Welcome Week for all incoming students. In the Spring term, the event will be starting at the beginning of February 2020. Participation of students is strongly recommended.
Other Information	
Invitation letter and study visa	<p>Invitation letter will be sent to all incoming students starting from:</p> <ul style="list-style-type: none"> - 15th May for Fall semester nominations; - 15th November for Spring semester nominations. <p>In order to allow students getting the study visa, the letter will be sent to the Italian Consulate indicated by the student in his/her application via registered mail. The same letter will be scanned and uploaded on the student's personal webpage for its download. We don't send the original nor the scan version of invitation letter to the Partner University.</p>
Accommodation	Sapienza doesn't provide a student residence for incoming student. However, several rental agencies in partnership with Sapienza help students in finding a suitable accommodation. Information is available at: https://bit.ly/2TOJKTj
Sapienza Sport	A new sport center has recently opened and it is available also for exchange students. For more information visit: https://web.uniroma1.it/sapienzasport/
Local Contact Persons	
Address	<p>International Office</p> <p>Piazzale Aldo Moro, 5 - CU007 Palazzina Tumminelli</p> <p>00185 Rome - Italy</p>
Contact for incoming exchange students	<p>International Student Office – Martina Vizzani</p> <p>intstudex@uniroma1.it</p> <p>Facebook Fan page: https://www.facebook.com/SapienzaExchangeStudents/</p>